



SONOMA
COUNTY

Mayors' & Councilmembers' of Sonoma County

2022 Handbook

TABLE OF CONTENTS

<u>Subject</u>	<u>Page Number</u>
2022 Officers and Meeting Calendar	1
Association/Board of Directors Committee Appointments	2
City Selection Committee Appointments	3
Meeting Schedules of Boards, Commissions, Committees	4
City of Cloverdale	6
City of Cotati	7
City of Healdsburg	8
City of Petaluma	9
City of Rohnert Park	10
City of Santa Rosa	11
City of Sebastopol	12
City of Sonoma	13
Town of Windsor	14
Sonoma County Board of Supervisors	15
Federal/State Elected Officials & LOCC Reps	16
Association By-Laws	17
Association Policy Guideline	21
Legislative Committee Legislative Platform	22
City Selection Committee By-Laws	23

2022 OFFICERS

CHAIR	Mark Landman, Mayor City of Cotati
VICE CHAIR	Oswaldo Jimenez, Mayor City of Healdsburg
SECRETARY	Damien O’Bid, City Manager City of Cotati

* At the August 2012 meeting, the Association vacated the Treasure position and dues were discontinued. All dues collected were returned to the nine cities and the checking account was closed.

2022 MEETING CALENDAR

<u>Date</u>	<u>Location</u>
February 10, 2022	City of Santa Rosa
April 14, 2022	City of Rohnert Park
June 9, 2022	City of Petaluma
August 11, 2022	City of Sebastopol
October 13, 2022	City of Sonoma

MAYORS' AND COUNCILMEMBERS' ASSOCIATION
Board of Directors Appointments

Board	Term	Member	Date Appointed	Term Expiration
ABAG Executive Board (One Member, One Alternate)	2-year fixed term; ends in June	Susan Hollingsworth-Adams, Rohnert Park	2/11/2021	June 2023
		<u>Alternate:</u> Dennis Pocekey, Petaluma	2/11/2021	June 2023
ABAG Hazardous Waste Management Facility Allocation	Unspecified	Susan Harvey, Cotati	2/2/2013	N/A
ABAG MTC Housing Legislative Working Group				
ABAG Regional Planning Committee	2 years from appointment	VACANT	4/11/2019	April 2021
* ABAG Appointment to (San Francisco) Bay Conservation and Development Commission (One Member, One Alternate)	Unspecified	Jill Techel, City of Napa	3/15/2012	Serves at pleasure of the Chair or until office is vacated
		<u>Alternate:</u> Dan Hillmer, Larkspur	5/2/2013	
Child Care Planning Council of Sonoma County	3 years from appointment	Victoria Fleming, Santa Rosa	2/13/2020	February 2023
Legislative Committee	Unspecified	Appointed by member cities – see city rosters.		
**North Bay Division, LOCC, Executive Board (Two Members, One Alternate)	2 years from appointment	Mike Healy, Petaluma	2/13/2020	October 2022
		John Sawyer, Santa Rosa	4/8/2021	April 2023
		VACANT		
***Great Redwood Trail Authority Board of Directors	2 years from appointment	Mendocino Seat		
Sonoma County Agricultural Preservation and Open Space District Citizens Advisory Committee (Three Members)	2 years from appointment	Brian Barnacle, Petaluma	4/8/2021	April 2023
		Oswaldo Jimenez, Healdsburg	2/10/2022	February 2024
		Neysa Hinton, Sebastopol	1/31/2017	April 2023
Sonoma Marin Area Rail Transit Commission (SMART) (Three Members)	4-year fixed term	SCTA – Melanie Bagby, Cloverdale	1/31/2019	February 2023
		SCTA – Chris Rogers, Santa Rosa	1/31/2019	February 2021
		Non-SCTA - Debora Fudge, Windsor	2/9/2017	April 2025

Notes: Sonoma County Human Service Commission was eliminated in 2011 due to budget constraints.

* Only Petaluma nominees are considered from the Sonoma County cities for consideration to the ABAG appointments to the San Francisco Bay Conservation and Development Commission (27 members total) due to jurisdiction requirements. Two appointments are made by the Board of Supervisors to represent Sonoma Co. ABAG makes four appointments (plus alternates), one of which comes from the counties of Sonoma, Marin, Solano, or Napa.

** All cities in Sonoma County are eligible except Cloverdale which is in the Redwood Division.

*** Great Redwood Trail Authority Board of Directors seat rotates to Humboldt (2019/20), Mendocino (2021/22), Sonoma (2023/24), and Marin County (skips Marin as they do not participate). Only Healdsburg and Cloverdale are eligible and next Sonoma County appointment is 2023/24).

SONOMA COUNTY CITY SELECTION COMMITTEE

City Selection Committee Appointments

Board	Term	Member	Date Appointed	Term Expiration
Airport Land Use Commission (Two Members)	4-year term with May expiration	Todd Lands, Cloverdale	4/14/2022	May 2026
		Sam Salmon, Windsor	2/12/2015	May 2023
Bay Area Air Quality Management District Board	2-year term	Teresa Barrett, Petaluma	2/09/2017	February 2023
California Coastal Commission, N. Coast Representative - (Appointment made by Senate Rules Committee)	4-year term	Katie Rice (Marin County)	6/19/2019	May 2023
City Selection Committee	1-year term	Mark Landman, Chair, Cotati	4/14/2022	February 2023
	1-year term	Osvaldo Jimenez, Vice Chair, Healdsburg	4/14/2022	February 2023
Golden Gate Bridge, Highway & Transportation District (Appointment made by Board of Supervisors)	2-year term	Gerard Giudice, Rohnert Park	7/20/2021	July 2023
Local Agency Formation Commission	4 years from appointment	Pam Stafford, Chair, Rohnert Park	4/14/2022	April 2026
		Mark Landman, Cotati	2/11/2021	May 2023
		<u>Alternate:</u> Patrick Slayter, Sebastopol	2/11/2021	May 2025
Mayors & Councilmembers Bylaws Subcommittee	2 years from appointment	Tom Schwedhelm, Santa Rosa	9/16/2019	November 2023
		Teresa Barrett, Petaluma	9/16/2019	November 2023
		Melanie Bagby, Cloverdale	9/16/2019	November 2023
		Neysa Hinton, Sebastopol	9/16/2019	November 2023
		Jeff Kay, Healdsburg	11/18/2021	November 2023
		Damien O'Bid, Cotati	11/18/2021	November 2023
Measure "O" Oversight Committee	3-year Term	Kevin McDonnell, Petaluma	6/10/2021	June 2024
		Ben Ford, Cotati	6/10/2021	June 2024
Metropolitan Transportation Commission (Per Gov. Code 66503(b), Committee submits 3 names, appointment is made by Board of Supervisors)	4-year term	Victoria Fleming, Santa Rosa	4/8/2021	April 2025
Remote Access Network (RAN) Board (Must be a Mayor)	Unspecified term	Mark Landman, Cotati		
Sonoma County Oversight Board Committee (County-wide)	Unspecified term	Chris Rogers, Santa Rosa	4/12/2018	
		<u>Alternate:</u> Osvaldo Jimenez, Healdsburg	6/10/2021	

Notes: California Coastal Commission appointments are made by the Senate Rules Committee and the alternate serves at the pleasure of the Commissioner.

MEETING SCHEDULES OF OUTSIDE BOARDS AND COMMITTEES
BOARD OF DIRECTORS APPOINTMENTS

Body	Meeting Time	Meeting Location
Association of Bay Area Governments (ABAG) <ul style="list-style-type: none"> • Executive <u>Board</u> of Directors • <u>Hazardous</u> Waste Mgmt. Facility Allocation Committee • Regional <u>Planning</u> Committee 	<ul style="list-style-type: none"> • <u>Board</u>: 5:00 PM - 3rd Thursday, every other month • <u>Haz</u>: as needed, 2-3 times/yr. • <u>Planning</u>: 10:00 AM, 2nd Thursday, alternate months Contact: 510-464-7900	Bay Area Metro Center Building 375 Beale Street San Francisco
(San Francisco) Bay Conservation & Development Commission (BCDC)	1:00 PM 1 st and 3 rd Thursday Contact: 415-352-3600	Bay Area Metro Center 375 Beale Street San Francisco
Child Care Planning Council of Sonoma County	8:45 AM 1 st Friday each month Contact: 707-524-2639	So. Co. Office of Education 5340 Skylane Blvd. Santa Rosa
Legislative Committee (Coordinated by Nancy Hall Bennett of North Bay Division of League of California Cities)	9:00 AM 3 rd Friday each month Contact: Nancy Hall Bennett 415-302-2032	Finley Center, Willow Room 2060 W. College Avenue Santa Rosa
North Bay Division of League of California Cities	6:00 PM Quarterly Contact: Nancy Hall Bennett 415-302-2032	Rotates among cities/counties within Napa, Sonoma, Solano counties
North Coast Railroad Authority Seat rotates to Humboldt (2019/20), Mendocino (2021/22), Sonoma (2017/18), and Marin County (skips Marin)	2 nd Wednesday each month. Contacts: Mitch Stogner 707-527-9190	Rotates among cities/counties within Humboldt, Mendocino, Sonoma, and Marin.
So. Co. Agricultural Preservation & Open Space District Advisory Committee	5:00 PM 4 th Thursday each month Contact: 707-565-7360	District Office 747 Mendocino Avenue, #100 Santa Rosa
Sonoma Marin Area Rail Transit Commission (SMART)	1:30 PM 1 st and 3 rd Wednesdays Contact: 707-794-3072	5401 Old Redwood Hwy., 1 st Floor Petaluma

**MEETING SCHEDULES OF OUTSIDE BOARDS AND COMMITTEES
CITY SELECTION COMMITTEE APPOINTMENTS**

Body	Meeting Time	Meeting Location
Airport Land Use Commission (Under So. Co. Permit & Resource Management Dept.)	6:00 PM – called as needed 2 nd Monday Contact: 707-565-7384	So. Co. Permit & Resource Mgmt. Dept. (PRMD) Hearing Room 2550 Ventura Avenue Santa Rosa
Bay Area Air Quality Management District (BAAQMD)	9:45 AM 1 st Wednesday each month Contact: 415-749-4900	Bay Area Metro Center Building, 375 Beale Street San Francisco
California Coastal Commission – North Coast	Headquarters and N. Central Coast District Office: 45 Fremont St. #2000 San Francisco, CA 94105 Contact: 415-904-5200	Monthly public meetings at various locations throughout the state, to coincide, when possible, to location of a proposed development.
Golden Gate Bridge, Highway & Transportation District	10:00 AM Monthly – 4 th Friday Contact: 415-923-2223	Golden Gate Bridge Toll Plaza, Board Room, Administration Bldg., San Francisco
Local Agency Formation Commission (LAFCO)	2:00 PM 1 st Wednesday each month	Board of Supervisors Chambers 575 Administration Drive Room 102A Santa Rosa
Measure “O” Oversight Committee	Once annually, or as needed Contact: Leah Benz leah.benz@sonoma-county.org	Department of Health Services 1450 Neotomas Ave., Ste. 200 Santa Rosa, CA 95405 Annual public meetings are currently via Zoom
Metropolitan Transportation Commission (MTC)	9:15 AM (Following Bay Area Toll Authority (BATA) and Bay Area Infrastructure Financing Authority meetings) 4 th Wednesday each month Contact: 510-817-5700	Bay Area Metro Center Building 375 Beale Street San Francisco
Remote Access Network (RAN)	Once yearly, as called Contact: Maria Galvan-Lopez 707-565-2511 maria.galvan-lopez@sonoma-county.org	Sheriff's Department 2796 Ventura Ave Santa Rosa

CLOVERDALE

City Hall

124 North Cloverdale Blvd
Cloverdale, CA 95425-0217

Mailing Address

P.O. Box 217
Cloverdale, CA 95425-3352

Phone: (707) 894-2521

Fax: (707) 894-3451

www.cloverdale.net

Office Hours: 8:00 AM to 5:00 PM, Monday through Thursday

Council Meeting: Second and fourth Wednesday of each month, 6:00 PM
Cloverdale Performing Arts Center, 209 North Cloverdale Boulevard

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

Legal Status: General Law City, Incorporated February 28, 1872

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Todd Lands	Mayor	Dec. 2024	tlands@ci.cloverdale.ca.us	894-2521
Augustine "Gus" Wolter	Vice Mayor	Dec. 2022	gwolter@ci.cloverdale.ca.us	894-2521
Melanie Bagby	Council Member	Dec. 2024	mbagby@ci.cloverdale.ca.us	893-7170
Joe Palla	Council Member	Dec. 2022	jpalla@ci.cloverdale.ca.us	894-2521
Marta Cruz	Council Member	Dec. 2022	mcruz@ci.cloverdale.ca.us	894-2521

LEGISLATIVE COMMITTEE REPRESENTATIVE

Melanie Bagby, Representative
Augustine "Gus" Wolter, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
David Kelley	City Manager	dkelley@ci.cloverdale.ca.us	894-1710
Mike Maloney	City Clerk	mmaloney@ci.cloverdale.ca.us	894-1712

COTATI

City Hall
201 West Sierra Avenue
Cotati, CA 94931-4217

Phone: (707) 792-4600
Fax: (707) 795-7067
www.cotaticity.org

Office Hours: 7:30 AM to Noon, 1:00 PM to 5:30 PM, Monday through Thursday

Council Meeting: Second and fourth Tuesday of each month, 6:00 PM
Council Chambers, City Hall, 201 W. Sierra Avenue

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

Legal Status: General Law City, Incorporated July 16, 1963

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Mark Landman	Mayor	Dec. 2022	mlandman@cotaticity.org	792-4600 x195
Susan Harvey	Vice Mayor	Dec. 2024	sharvey@cotaticity.org	792-4600 x193
Ben Ford	Council Member	Dec. 2024	bford@cotaticity.org	792-4600 x196
John C. Moore	Council Member	Dec. 2022	jmoore@cotaticity.org	792-4600 x192
Laura Sparks	Council Member	Dec. 2024	lsparks@cotaticity.org	792-4600 x194

LEGISLATIVE COMMITTEE REPRESENTATIVE

Mark Landman, Representative
John Moore, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Damien O'Bid	City Manager/City Clerk	dobid@cotaticity.org	665-3622
Kevin Patterson	Deputy City Clerk	kepatterson@cotaticity.org	665-3622

HEALDSBURG

City Hall
 401 Grove Street
 Healdsburg, CA 95448-4723

Phone: (707) 431-3317
 Fax: (707) 431-3321
www.healdsburg.gov

Office Hours: 7:30 AM to 5:30 PM, Monday through Thursday and 8:00 AM to 5:00 PM, every other Friday

Council Meeting: First and third Monday of each month, 6:00 PM
 Council Chambers, City Hall, 401 Grove Street

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

Legal Status: General Law City, Incorporated February 20, 1867

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Oswaldo Jimenez	Mayor	Dec. 2022	ojimenez@healdsburg.gov	431-3317
Ariel Kelley	Vice Mayor	Dec 2024	akelley@healdsburg.gov	431-3317
David Hagele	Council Member	Dec. 2024	dhagele@healdsburg.gov	431-3317
Evelyn Mitchell	Council Member	Dec. 2022	emitchell@healdsburg.gov	431-3317
Vacant	Council Member	Dec. 2024		

LEGISLATIVE COMMITTEE REPRESENTATIVE

Vice Mayor Kelley, Representative
 Mayor Jimenez, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Jeff Kay	City Manager	jkay@healdsburg.gov	431-3452
Raina Allan	City Clerk	rallan@healdsburg.gov	431-3316

PETALUMA

City Hall
11 English Street
Petaluma, CA 94952-2610

Mailing Address
P.O. Box 61
Petaluma, CA 94953-0061

Phone: (707) 778-4345
<http://cityofpetaluma.org>

Office Hours: 8:00 AM to 5:00 PM, Monday through Thursday

Council Meeting: First and third Monday of each month
Council Chambers, City Hall, 11 English Street

Elections: Held in November of even-numbered years. Mayor is directly elected for a four-year term.

Legal Status: Charter City, Incorporated April 12, 1858

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Teresa Barrett	Mayor	Dec. 2022	tbarrett@cityofpetaluma.org	953-0846
Dennis Pocekay	Vice Mayor	Dec. 2024	dpocekay@cityofpetaluma.org	778-4513
Mike Healy	Council Member	Dec. 2024	mhealy@cityofpetaluma.org	762-8768
Brian Barnacle	Council Member	Dec. 2024	bbarnacle@cityofpetaluma.org	778-4541
Dave King	Council Member	Dec. 2022	dking@cityofpetaluma.org	778-4552
Kevin McDonnell	Council Member	Dec. 2022	kmcdonnell@cityofpetaluma.org	778-4525
D'Lynda Fischer	Council Member	Dec. 2022	dfischer@cityofpetaluma.org	775-4483

LEGISLATIVE COMMITTEE REPRESENTATIVE

Mike Healy, Representative
Brian Barnacle, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Peggy Flynn	City Manager	pflynn@cityofpetaluma.org	778-4345
Kendall Sawyer	City Clerk	ksawyer@cityofpetaluma.org	778-4361
Kami Garcia	Deputy City Clerk	kgarcia@cityofpetaluma.org	778-4360

ROHNERT PARK

City Hall
130 Avram Avenue
Rohnert Park, CA 94928-2489

Phone: (707) 588-2226
Fax: (707) 794-9248
www.rpcity.org

Office Hours: 8:00 AM to 5:00 PM, Monday through Friday

Council Meeting: Second and fourth Tuesday of each month, 5:00 PM
Council Chambers, City Hall, 130 Avram Avenue

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

Legal Status: General Law City, Incorporated August 28, 1962

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Jackie Elward	Mayor	Dec. 2024	jelward@rpcity.org	588-2223
Samantha Rodriguez	Vice Mayor	Dec. 2022	srodriguez@rpcity.org	588-2223
Susan Hollingsworth-Adams	Council Member	Dec. 2022	shollingsworthadams@rpcity.org	588-2223
Gerard Giudice	Council Member	Dec. 2024	ggiudice@rpcity.org	665-9472
Pam Stafford	Council Member	Dec. 2022	pstafford@rpcity.org	584-5892

LEGISLATIVE COMMITTEE REPRESENTATIVE

Jackie Elward, Representative
Samantha Rodriguez, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Darrin Jenkins	City Manager	dajenkins@rpcity.org	588-2243
Don Schwartz	Assistant City Manager	dschwartz@rpcity.org	588-2242
Sylvia Lopez Cuevas	City Clerk/M&C Contact	slopez@rpcity.org	588-2207
Elizabeth Machado	Assistant City Clerk	emachado@rpcity.org	588-2227

SANTA ROSA

City Hall

100 Santa Rosa Avenue
Santa Rosa, CA 95404-4906

Mailing Address

100 Santa Rosa Ave., Room 10
Santa Rosa, CA 95404

Phone: (707) 543-3010

Fax: (707) 543-3030

www.srcity.org

Office Hours: 8:00 AM to 5:00 PM, Monday through Thursday

Council Meeting: Tuesdays, 4:00 PM
Council Chamber, City Hall, 100 Santa Rosa Avenue

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a two-year term.

Legal Status: Charter City 1/29/1923, Incorporated March 16, 1868

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Chris Rogers	Mayor	Dec. 2024	crogers@srcity.org	387-0015
Eddie Alvarez	Vice Mayor	Dec. 2024	ealvarez@srcity.org	393-7026
Natalie Rogers	Council Member	Dec. 2024	nrogers@srcity.org	494-8378
Victoria Fleming	Council Member	Dec. 2022	vfleming@srcity.org	291-3130
John J. Sawyer	Council Member	Dec. 2022	jsawyer@srcity.org	578-6006
Tom Schwedhelm	Council Member	Dec. 2022	tschwedhelm@srcity.org	326-4495
Dianna MacDonald	Council Member	Dec. 2022	dmacdonald@srcity.org	

LEGISLATIVE COMMITTEE REPRESENTATIVE

Chris Rogers, Representative

Tom Schwedhelm, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Maraskeshia Smith	City Manager	msmith@srcity.org	543-3010
Liz Licursi	Administrative Support Supervisor / M&C Contact	elicursi@srcity.org	543-3012
Stephanie Williams	City Clerk	swilliams@srcity.org	543-3016

SEBASTOPOL

City Hall
7120 Bodega Avenue
Sebastopol, CA 95472

Mailing Address
P.O. Box 1776
Sebastopol, CA 95473

Phone: (707) 823-1153
Fax: (707) 823-1135
www.ci.sebastopol.ca.us

Office Hours: 7:00 AM to 5:30 PM, Monday through Thursday

Council Meeting: First and third Tuesday of each month, 6:00 PM
Sebastopol Youth Annex/Teen Center, 425 Morris Street

Elections: Held in November of even-numbered years. Mayor is elected by the Council for a one-year term.

Legal Status: General Law City, Incorporated June 13, 1902

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Patrick Slater	Mayor	Dec. 2022	ps.sebcc@gmail.com	829-9090
Neysa Hinton	Vice Mayor	Dec. 2024	nhinton@cityofsebastopol.org	495-9087
Una Glass	Councilmember	Dec. 2022	una.glass.seb@sonic.net	483-2595
Diana Rich	Councilmember	Dec. 2024	drich@cityofsebastopol.org	479-1717
Sarah Glade Gurney	Councilmember	Dec. 2022	sarahgurney.seb@gmail.com	823-1153

LEGISLATIVE COMMITTEE REPRESENTATIVE

Neysa Hinton, Representative
Diana Rich, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Larry McLaughlin	City Manager/City Attorney	lmclaughlin@cityofsebastopol.org	823-1153
Mary Gourley	Assistant City Manager/ City Clerk	mgourley@cityofsebastopol.org	823-1153 or 292-7910

SONOMA

City Hall
#1 The Plaza
Sonoma, CA 95476-6690

Phone: (707) 938-3681
Fax: (707) 938-2559
www.sonomacity.org

Office Hours: 8:00 AM to Noon, 1:00 PM to 5:00 PM, Monday through Thursday.
Closed on Fridays

Council Meeting: First and third Wednesday of each month, 6:00 PM
City Council Chambers, 177 First Street West

Elections: Held in November of even-numbered years. Mayor is elected by the
Council for a one-year term.

Legal Status: General Law City, Incorporated September 3, 1883

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Jack Ding	Mayor	Dec. 2024	jack.ding@sonomacity.org	510-579-7000
Kelso Barnett	Vice Mayor	Dec. 2022	kelso.barnett@sonomacity.org	758-3805
Madolyn Agrimonti	Council Member	Dec. 2022	madolyn.agrimonti@sonomacity.org	(650) 740-2540
Robert Felder	Council Member	Dec. 2022	robert.felder@sonomacity.org	695-4592
Sandra Lowe	Council Member	Dec. 2024	sandra.lowe@sonomacity.org	326-2461

LEGISLATIVE COMMITTEE REPRESENTATIVE

Kelso Barnett, Representative
Sandra Lowe, Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Sue Casey	Interim City Manager	scasey@sonomacity.org	933-2213
Vacant	Asst City Manager		
Rebekah Barr	City Clerk/Exec. Assistant to CM	rbarr@sonomacity.org	933-2216

WINDSOR

Town Hall

9291 Old Redwood Highway
Building 400
Windsor, CA 95492

Mailing Address

P.O. Box 100
Windsor, CA 95492

Phone: (707) 838-1000

Fax: (707) 838-7349

www.townofwindsor.com

Office Hours: 7:00 AM to 6:00 PM, Monday through Thursday

Council Meeting: First and third Wednesday of each month, 6:00 PM
Council Chambers, Town Hall, 9291 Old Redwood Highway, Bldg. 400

Elections: Held in November of even-numbered years. Mayor is directly elected for a two-year term.

Legal Status: General Law Town, Incorporated July 1, 1992

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Sam Salmon	Mayor	Dec. 2022	ssalmon@townofwindsor.com	542-2310
Esther Lemus	Vice Mayor	Dec. 2022	elemus@townofwindsor.com	608-8321
Debora Fudge	Councilmember	Dec. 2024	dfudge@townofwindsor.com	836-9057
Rosa Reynoza	Councilmember	Dec. 2022	rreynosa@townofwindsor.com	608-7874
Mike Wall	Councilmember	Dec. 2022	mwall@townofwindsor.com	608-7995

LEGISLATIVE COMMITTEE REPRESENTATIVE

Vice Mayor Esther Lemus, Representative
No Alternate

OFFICIALS

Name	Title	Email	Phone (707)
Jon Davis	Town Manager	jdavis@townofwindsor.com	838-5335
Irene Camacho-Werby	Town Clerk	iwerby@townofwindsor.com	838-5315

SONOMA COUNTY BOARD OF SUPERVISORS

County Administration Bldg.
575 Administration Drive #100A
Santa Rosa, CA 95403

Phone: (707) 565-2241
Fax: (707) 565-3778
www.sonoma-county.org

Office Hours: 8:00 AM to 5:00 PM, Monday through Friday

Supervisors Meeting: Every Tuesday, 8:30 AM
Supervisors Chambers, County Administration Building,
575 Administration Drive, Room 102A, Santa Rosa, CA

Elections: Held in June of even-numbered years, runoffs in November.

Legal Status: General Law County, Incorporated February 18, 1850

ELECTED OFFICIALS

Name	Title	Term Expires	Email	Phone (707)
Susan Gorin 1 st District	Supervisor	Jan. 2025	susan.gorin@sonoma-county.org	565-2241
David Rabbitt 2 nd District	Supervisor	Jan. 2023	david.rabbitt@sonoma-county.org	565-2241
Chris Coursey 3 rd District	Vice Chair	Jan. 2025	chris.coursey@sonoma-county.org	565-2241
James Gore 4 th District	Chair	Jan. 2023	james.gore@sonoma-county.org	565-2241
Lynda Hopkins 5 th District	Supervisor	Jan. 2025	lynda.hopkins@sonoma-county.org	565-2241

COUNTY ADMINISTRATION

575 Administration Drive #104A
Santa Rosa, CA 95403

Phone: (707) 565-2431
Fax: (707) 565-3778

Name	Title	Email	Phone (707)
Sheryl Bratton	County Administrator	sheryl.bratton@sonoma-county.org	565-2588
Noelle Francis	Deputy Clerk of the Board	noelle.francis@sonoma-county.org	565-1968

FEDERAL/STATE ELECTED OFFICIALS
&
LEAGUE OF CALIFORNIA CITIES

Gavin Newsom , Governor State Capitol Building, Suite 1173 Sacramento, CA 95814	Phone: (916) 445-2841 Fax: (916) 558-3160
Jared Huffman , U.S. Representative 2 nd Congressional District 999 Fifth Avenue, Suite 290 San Rafael, CA 94901	Phone: (415) 258-9657 Fax: (415) 258-9913
Mike Thompson , U.S. Representative 5 th Congressional District 2300 County Center Drive, Suite A100 Santa Rosa, CA 95403	Phone: (707) 542-7182 Fax: (707) 542-2745
Mike McGuire , State Senator, 2 nd District 50 "D" Street, Suite 120A Santa Rosa, CA 95404	Phone: (707) 576-2771 Fax: (707) 576-2773
Bill Dodd , State Senator, 3 rd District 2721 Napa Valley Corporate Drive, Building 4 Napa, CA 94558	Phone: (707) 224-1990 Fax: (707) 224-1992
James Wood , State Assemblymember, 2 nd District 50 "D" Street, Suite 450 Santa Rosa, CA 95404	Phone: (707) 576-2526 Fax: (707) 576-2297
Cecilia Aguiar-Curry , Assemblymember, 4 th District 50 D Street, Suite 305 Santa Rosa, CA 95404	Phone: (707) 552-4405 Fax: (707) 552-4407
Marc Levine , State Assemblymember, 10 th District 50 D Street, Suite 301 Santa Rosa, CA 95404	Phone: (707) 576-2631 Fax: (707) 576-2735
Nancy Hall Bennett , Regional Public Affairs Manager North Bay Division League of California Cities 1400 K Street Sacramento, CA 95814	Phone: (415) 302-2032 nbennett@cacities.org
Sara Sanders , Public Affairs Program Manager Redwood Empire Division League of California Cities 1400 K Street Sacramento, CA 95814	Phone: (916) 658-8243 ssanders@cacities.org

BY-LAWS
MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY

Membership:

The Mayors' and Councilmembers' Association of Sonoma County shall be comprised of the following members: (rev. 11/2/89)

1. Regular Members: All Mayors and Councilmembers of the incorporated cities in the county of Sonoma.
2. Associate Members:
 - a. Chief Administrative Officer of each of the incorporated cities in the County of Sonoma.
 - b. Supervisors in the County of Sonoma.

Only regular members of the Association shall have voting powers. Voting powers for the regular membership meetings shall consist of one vote, one city -- this vote cast by the Mayor or his/her designee.

Board of Directors:

The Board of Directors of the Association shall be comprised of the Mayors of the member cities and the officers of the Association. The officers of the Association shall have no vote unless they are Mayors.

In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association, to serve as the representative, by letter delivered to the Secretary of the Association at the time of such meeting or prior thereto. In lieu of a letter being provided prior to each meeting, cities may instead provide a letter to the Chair City at the beginning of each term designating the approved alternates for their city. By such a letter, a Mayor may designate another councilperson to serve as his/her representative on all occasions when the Mayor is absent, or only for a particular meeting or meetings. The representative shall enjoy the same voting privilege during the Board of Directors' meeting as would the Mayor he/she represents. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. (Rev. 8/9/07)

The Board of Directors of the Association shall have the powers to:

- a. Review policy items and develop the agenda for the Association.
 - (1) In connection with the development of the agenda for the Association, any member of the Board of Directors may, during a regular Membership meeting or Board of Directors meeting, request to place an item on the next Regular Membership Meeting Agenda. The Board of Directors will determine by majority vote of a quorum of the Board whether to place the item on the agenda for the next regular Membership Meeting. (rev. 6/10/10)
- b. Make appointments of Associations' representatives to organizations or committees such as ABAG Executive Board; ABAG Regional Planning Committee; ABAG Hazardous Waste Management Facility Allocation Committee; County Agricultural Preservation & Open Space District Advisory Committee; County Child Care Planning Council; Great Redwood Trail Authority (GRT); Sonoma-Marin Area Rail Transit (SMART) Commission Board of Directors; Sonoma County Human Services Commission; and other organizations, commissions or committees as may be created or authorized. All appointees shall be regular

members of the Association at the time of appointment, unless otherwise provided by legislative authority. (rev. 3/8/07)

Sonoma County City Selection Committee makes recommendations or appointments to organizations, commissions or committees such as: Local Agency Formation Commission; Golden Gate Bridge, Highways & Transportation District; Airport Land Use Commission; Metropolitan Transportation Commission; Bay Area Air Quality Board; and Remote Access Network (RAN) Board. (rev. 3/8/07)

- c. Make recommendations to the full Association membership on matters of interest.
- d. Conduct the Association's business in an orderly manner.

Regular Membership Meetings:

Five regular membership meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October at a time and place designated by the Chairperson of the Association unless modified by a majority vote of the Board at a prior meeting. All regular membership meetings shall adjourn no later than 10:00 PM. (rev. 3/8/07; 2/11/16; 2/9/17)

Board of Directors' Meetings:

Board of Directors' meetings of the Association shall be held on the second Thursday of the months of February, April, June, August and October, prior to the regular membership meeting, for the purpose of reviewing policy items, making appointments as may be required or authorized, and developing the agenda for the regular membership meeting of the Association. The time and place of the Board of Directors' meeting shall be determined by the Chairperson of the Association. (rev. 2/11/16; 2/9/17)

Special Meetings:

Special meetings of the Association may be called by the Chairperson of the Association after having received a written request for a special meeting from five (5) or more member cities.

Under Emergency circumstances, a "teleconference" meeting may be called by the Association Chairperson. To meet Brown Act requirements, the following procedures must be met:

- At least a quorum of the members of the Board/Commission must participate from locations that are within the jurisdictional boundaries of the Board/Commission.
- All votes taken during a teleconference meeting must be conducted by roll call.
- Each teleconference location must be fully accessible to members of the public and to the disabled.
- Members of the public must be able to hear the meeting and testify from each location.
- An agenda must be posted at each teleconference location.
- The notice and agenda must list each teleconference location, and
- By-laws may only be amended at a regular meeting (rev. 6/12/08)

Officers:

1. Officers of the Association shall consist of a Chairperson, Vice Chairperson, and Secretary. The Association may also appoint a Treasurer, as needed. The Chairperson and Vice Chairperson are to be elected and the Secretary and Treasurer appointed. The Chairperson and Vice Chairperson shall be regular members of the Association. Any Mayor or Councilmember may be elected to office of Chairperson or Vice Chairperson. The Secretary and Treasurer may be an associate member of the Association appointed by the existing Chairperson. (rev. 3/9/95; 08/08/13)

2. Duties of officers shall be as follows:

Chairperson: To preside at all meetings, maintain order, decide questions of parliamentary procedures, appoint committees authorized by the Board of Directors and designate the chairperson thereof, appoint an acting secretary in absence of such officer, and such other duties as are usually incident to such office and as elsewhere herein provided.

Vice-Chairperson: To perform the duties of chairperson in the absence of such officer and to be program chairperson for the regular membership meetings.

Secretary: To keep a good and sufficient record of the proceedings of the Association; ascertain the qualifications of each member, maintain files for all reports, correspondence and all other business of the Association during the preceding year and the transmission to his/her possession.

Treasurer: To maintain the financial records of the Association and to pay all bills in a timely fashion. (rev. 3/9/95)

Selection of Officers: (rev. 5/13/99)

1. Chair City and Vice Chair City shall be determined by a strict alphabetical rotational basis as follows:

- | | |
|-----------------|---------------|
| a. Cloverdale | f. Santa Rosa |
| b. Cotati | g. Sebastopol |
| c. Healdsburg | h. Sonoma |
| d. Petaluma | i. Windsor |
| e. Rohnert Park | |

2. In the event a new city is added, that city will be inserted alphabetically in the above list.

3. The Chair City and Vice Chair City shall each select its own Chairperson and Vice Chairperson for the Association.

4. Announcement of the rotational Chair City and Vice Chair City shall be made at the October Board of Directors meeting identifying the Chair City's Chairperson and Vice Chair City's Vice Chairperson. (rev. 3/8/07)

5. The Chairperson and Vice Chairperson of the Association will be seated at the February General Membership meeting. (rev. 3/8/07)

Conduct of Meetings:

Robert's Rules of Order shall be used as a guide in the conduct of all meetings of the Association.

A quorum of the regular membership meeting of the Association shall consist of eighteen (18) regular members with representation within this eighteen (18) of at least five (5) member cities in the county. A quorum of the Board of Directors' meeting of the Association shall consist of five (5) Mayors or their designated representative of a member city. All meetings of the Association shall be considered open meetings within the meaning of the Ralph M. Brown Act.

Committees:

Special committees may be authorized by the Chairperson from time to time for specific purposes and periods of time. Such committees will consist of at least three (3) regular members of the Association

appointed by the Chairperson of the Association with the consent of a majority of the Board of Directors. When so authorized and appointed, such committees shall perform such functions as are specifically assigned them by the Chairperson and report their findings or actions to the Board of Directors.

Committee members may serve for a term of two (2) years, with incumbents eligible for reappointment for an additional two (2) years where state or other codes do not otherwise specify.

Progress reports may be made orally and noted in minutes.

Committee Vacancies: (rev. 3/11/1999)

1. The announcement of vacancies would be sent in advance to all City Councils.
2. If possible, time would be made at the Association's General Membership meeting for candidates to make statements to a larger group of Mayors and Councilmembers.
3. The process would occur over a minimum of two meetings to give sufficient time to consider appointments.
4. Appointments are made by Chairperson of the Association with the consent of a majority of the Board of Directors. (As outlined in Paragraph one of this section).

Amending of By-Laws:

These By-laws may be amended by a majority vote of the regular members, but only after such amendment has been proposed at a regular membership meeting and laid over until the next or later regular membership meeting for final action.

Duly adopted this 12th day of May 1966
Vernon P. Smith, Chairman

Rev. 03/09/95
03/11/99
05/13/99
03/08/07
08/09/07
06/12/08
06/10/10
08/08/13
02/11/16
02/09/17

MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY POLICY GUIDELINE

Policy Guideline for Chair City, Board and General Membership regarding the Process for the Various Committee Appointments made by the Mayors' and Councilmembers' Association Board of Directors

It is the responsibility of the Member seeking appointment or reappointment to take applicable actions to support his/her appointment or reappointment.

The City Clerk of the Chair City shall make every effort to notify the General Membership of terms expiring no later than 90 days in advance of the Mayors' and Councilmembers' Board meeting at which appointments shall be made. The suggested deadline for submitting letters of interest for such appointments is to be no later than 45 days prior to the Mayors' and Councilmembers' Board meeting at which appointments shall be made. As each City Council meets at least once per month, the 45-day window will allow time for the City Clerk of the Chair City to transmit the letters to the General Membership for action at each city's respective City's Council meeting.

The Chair of the Mayors' and Councilmembers' Board, in consultation with the Board Secretary (the City Manager of the Chair City), shall have the discretion of extending the deadline for receipt of letters of interest if in his or her opinion there are extenuating circumstances relating to a particular committee assignment or appointment process, or relating to a particular City or Member of the General Membership. Extenuating circumstances could include but not be limited to the following:

- Locally declared disasters in one or more member cities, diverting Council attention and resources.
- Council election results which have not been certified and accepted prior to the 30 day deadline.
- Unanticipated withdrawal(s) of Members seeking committee appointments, creating a situation where no letters of interest have been submitted.
- Furloughs or reduced hours in the Chair City which may impact the timeliness of notifications being transmitted.
- No letters of interest received before the deadline.

Approved by the Board of Directors on June 9, 2011
To be retained as an Attachment to the By-Laws.

MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY LEGISLATIVE COMMITTEE LEGISLATIVE PLATFORM

The Mayors and Council Members of Sonoma County represent every city within the county of Sonoma. The Legislative Committee, established by the Mayors and Councilmembers Bylaws, consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Its duties are to review pending policy issues affecting cities and to advocate for those on behalf of the cities within Sonoma County.

The Sonoma County Legislative Committee will be reviewing and responding to bills that impact Sonoma County cities. The Sonoma County Legislative Committee will use these principles to help guide the committee in taking positions on policy issues:

Consider supporting policy that:

- Enhances local control of resources and tools that allow cities to address the needs of city residents within a framework of regional cooperation.
- Encourages the use of State incentives for local government action rather than mandates.
- Reforms local government finance structure in a way that establishes a stable revenue base for local government to plan for future growth and provide needed public facilities and services.
- Guarantees local funding sources.

Consider opposing policy that:

- Imposes new unfunded mandates.
- Preempts local authority.
- Weakens local control.

The goal of this process is to present a united front from the Sonoma County Legislative Committee, the Mayor's and Councilmember's Association, and all Sonoma County cities, to provide the strongest voice possible in support of city interests.

The Legislative Committee is authorized to prepare letters in either support or opposition for signature by the chair of the Legislative Committee on positions on legislation consistent with the above guidelines, with the exception noted below.

Positions that do not receive a unanimous consensus of support from the quorum present must be presented at the next upcoming Mayor's and Councilmember's Association for discussion and possible action, by means of a short informational packet mailed (either electronically or via hard-copy) prior to the meeting, and accompanied by a verbal presentation.

The Legislative Committee will report to the general membership of the Association at each meeting and will keep the membership informed as action is taken.

Approved by the Board of Directors on August 8, 2013.
To be retained as an Attachment to the By-Laws.

BY-LAWS OF THE CITY SELECTION COMMITTEE OF THE COUNTY OF SONOMA

In accordance with the provisions of Government Code Sections 50270 and following,
the following are hereby established as the By-Laws for the City Selection Committee
of Sonoma County

1. Whenever a city selects a new Mayor, the City Clerk shall advise the Clerk of the City Selection Committee of the name of the Mayor. (rev. 3/8/07)
2. A regular yearly meeting of the Committee shall be held on the second Thursday of February in each year at 6:00 PM. Beginning with January 1995, in order to coincide with the term of the Mayor of each city, the Chair will be selected at the February meeting. (rev. 3/8/07)
3. Special meetings shall be called at the order of the Chair or upon written request of a majority of the Committee members, or if a vacancy occurs which must be filled prior to the yearly meeting. To enable the Clerk to give notice, such a request shall specify the nature of the matters to be considered at the special meeting.
4. When a Mayor is unable to attend a meeting, the Mayor shall designate another member of the City Council to serve as the representative, by letter delivered to the Clerk at the time of such meeting or prior thereto; provided further that if a Mayor is unable to send a letter to the Clerk in time for such meeting, the Mayor may telephone the Clerk before the meeting to indicate the name of the representative and thereafter confirm such a telephone call by letter to the Clerk. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. By such a letter a Mayor may designate another councilperson to serve either (1) as the representative on all occasions when the mayor is absent, or (2) only for a particular meeting or meetings.
5. At its regular meeting, the Committee shall choose a Chair and Vice-Chair who shall serve for a term of one (1) year. For the purpose of selecting the Chair of the Committee, the Clerk shall function as temporary Chair, without vote. Any Mayor or designated representative may nominate any member of the Committee to the office of Chair or Vice-Chair. It shall be necessary to second any nomination. At the conclusion of the nomination process, the members of the Committee shall vote by roll call to determine whether or not any nominee has the vote of a majority of the quorum present. If no one receives a majority, successive votes will be taken until one person receives a majority vote of the quorum present.
6. In the case of appointments or recommendations for appointment to other agencies, the Chair shall receive nominations which shall be seconded, and shall conduct voting on nominations in the manner described above to the end that a person selected for any office or position shall be selected by a vote of more than 50 percent (5 votes) of the members of the committee. Before counting the votes, the Clerk shall ask if any Committee member wishes to change his vote.
7. No action can be taken, except to adjourn the meetings, in the absence of a quorum. For such purposes, a quorum shall constitute one more than 50 per cent of the total membership of the committee.
8. For the purpose of giving notices of meetings, and mailing other correspondence, each Mayor shall in writing furnish the Clerk with the address the Mayor wishes to use for purposes of receiving mail. In the absence of a written request to the contrary, all notices shall be sent to a Mayor in care of the office of the City Clerk of his city.
9. All voting shall be on the basis of a roll call of the cities and the secretary to the committee shall record each such vote. The minutes and records of the committee shall be available for public inspection.

10. Any meeting of the Committee may be held by teleconference pursuant to Government Code section 54953. The notice and agenda for any meeting held by teleconference shall identify the location of each teleconference location. The teleconference locations shall be accessible to the public. Agendas shall be posted at each teleconference location and the agenda must provide for an opportunity for members of the public to address the Committee from each teleconference location. During the teleconference meeting, at least a quorum of the Committee members must participate from locations within the County of Sonoma. (rev. 4/9/09)

Rev. 03/08/07, 4/9/09